



Behavior Matrix

**WESTSIDE ELEMENTARY  
SCHOOL RULES**

AREA/SETTING	RESPECT OTHERS	OWN YOUR ACTIONS	ALWAYS BE SAFE	RISE TO THE CHALLENGE
Cafeteria	<ul style="list-style-type: none"> <li>* eat your own food</li> <li>* voice level 2</li> <li>* follow directions the first time</li> </ul>	<ul style="list-style-type: none"> <li>* keep your food in front of you</li> <li>* clean up your area</li> <li>* throw your trash in the trash can</li> </ul>	<ul style="list-style-type: none"> <li>* keep hands, feet, and objects to self</li> <li>* stay seated until dismissed</li> <li>* walk at all times</li> </ul>	<ul style="list-style-type: none"> <li>* help friends follow the rules</li> <li>* say please and thank you.</li> </ul>
Bathrooms	<ul style="list-style-type: none"> <li>* flush the toilet after use</li> <li>* voice level 2</li> <li>* stay in your own stall</li> <li>* wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>* clean up after yourself</li> <li>* leave when you're finished</li> <li>* use the bathroom for its purpose</li> </ul>	<ul style="list-style-type: none"> <li>* walk in the bathrooms</li> <li>* keep hands, feet, and objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>* solve problems</li> <li>* report problems to the yard duty or your teacher</li> <li>* wash your hands</li> </ul>
Hallway	<ul style="list-style-type: none"> <li>* voice level 1</li> <li>* leave other people's belongings alone</li> <li>* follow directions</li> </ul>	<ul style="list-style-type: none"> <li>* go directly to your destination</li> <li>* stay under the awning on rainy days</li> </ul>	<ul style="list-style-type: none"> <li>* walk facing forward</li> <li>* stay in line</li> <li>* keep hands, feet, and objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>* ignore distractions</li> <li>* help friends follow the rules</li> <li>* keep the hallways clean</li> </ul>

Assemblies and Morning Sing	<ul style="list-style-type: none"> <li>* stay in your own space</li> <li>* give your attention to the speaker</li> <li>* sing respectfully or be silent</li> </ul>	<ul style="list-style-type: none"> <li>* participate with a good attitude</li> <li>* sit criss cross</li> </ul>	<ul style="list-style-type: none"> <li>* keep hands, feet, and objects to yourself</li> <li>* walk safely when entering and exiting</li> </ul>	<ul style="list-style-type: none"> <li>* dance, sing and clap for others</li> <li>* make it fun for everyone</li> </ul>
Playground	<ul style="list-style-type: none"> <li>* walk around games</li> <li>* eat your own snack at the tables</li> <li>* play fairly and follow the rules of the game</li> </ul>	<ul style="list-style-type: none"> <li>* freeze with the bell</li> <li>* walk directly to line</li> <li>* stay within the boundaries</li> </ul>	<ul style="list-style-type: none"> <li>* walk and play correctly in the bark box</li> <li>* use equipment correctly</li> <li>* be aware of others</li> </ul>	<ul style="list-style-type: none"> <li>* solve problems</li> <li>* report problems to the yard duty</li> <li>* be kind (include others)</li> <li>* keep our campus clean</li> </ul>
Office	<ul style="list-style-type: none"> <li>* wait patiently for your turn</li> <li>* voice level 2</li> </ul>	<ul style="list-style-type: none"> <li>* must have a pass</li> <li>* check-in with an adult</li> </ul>	<ul style="list-style-type: none"> <li>* walk</li> </ul>	<ul style="list-style-type: none"> <li>* clearly state your purpose</li> </ul>
Library	<ul style="list-style-type: none"> <li>* enter and exit in an orderly fashion</li> <li>* voice level 1</li> <li>* listen and follow directions the first time</li> </ul>	<ul style="list-style-type: none"> <li>* use shelf marker correctly</li> <li>* return books on time</li> </ul>	<ul style="list-style-type: none"> <li>* walk</li> </ul>	<ul style="list-style-type: none"> <li>* ignore distractions</li> <li>* leave the library like you found it</li> </ul>
Computers	<ul style="list-style-type: none"> <li>* only look at your computer</li> <li>* login in to your own accounts</li> </ul>	<ul style="list-style-type: none"> <li>* tell your teacher if a site is inappropriate</li> <li>* tell your teacher if anything pops up that shouldn't</li> </ul>	<ul style="list-style-type: none"> <li>* carry your computer closed</li> <li>* walk while carrying your computer</li> <li>* use your computer at a desk</li> </ul>	<ul style="list-style-type: none"> <li>* if you use a computer at recess, carry it directly to the library</li> <li>* help a neighbor if needed</li> <li>* tell your teacher if a neighbor is on an inappropriate site.</li> </ul>